



User Manual

<https://elgcd.punjab.gov.pk/assets>

Moveable Asset Management Information System



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- **Asset Condition**
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- **Asset Transferred**

Local Government Moveable Assets Management Information System

The asset management System will be a dedicated platform that can help the department to record and track an asset throughout its life cycle, from procurement to disposal. This system will provide complete information like where certain assets are located, who is using them, how they are being utilized, and details about the asset. The asset management system can be used for the management of both software and hardware assets.

A joint module of 2 different systems will be developed for the department where categorization & registration of movable & immovable assets will be done. Complete details of each asset, existing use, ownership control, maintenance expenses, and procurement & auction details of each asset will be maintained.

The following forms and reports are developed in Moveable Asset Management System

Asset Management System (Movable - Features)

Consolidated Dashboard	<ul style="list-style-type: none">• Division/District and LG's Overall Comparison of Municipal Assets in All MCs Repair & Purchase Asset Current & Last Year with Amount and Condition
LGs Dashboard	<ul style="list-style-type: none">• Summary of Related LG Assets Repair & Purchase Asset Current & Last Year with Amount and Asset Condition
Setup Management	<ul style="list-style-type: none">• Store Management & Store Employee Management• Inspection Team Management
Purchase Order	<ul style="list-style-type: none">• New purchase order• Asset Register(for old data entry)
Goods Received	<ul style="list-style-type: none">• Invoice• Delivery challan Management
Inspection of Goods	<ul style="list-style-type: none">• Warranty• Detail Inspection of Asset
Inspection Reject	<ul style="list-style-type: none">• Asset Return to Supplier
Insurance	<ul style="list-style-type: none">• Insurance Management (Detail of Insurance)
Asset Received & Issue	<ul style="list-style-type: none">• Store Received Asset (Supplier)• Store Asset Received & Issue to LG's Employee
Data Management Module	<ul style="list-style-type: none">• Add Assets Description with Complete detail
Asset Stock Register	<ul style="list-style-type: none">• Register as per Property Rules• LG's Reports & Summary Reports
Manage Asset Cost	<ul style="list-style-type: none">• Asset link with LGMIS and Manage Repair, POL, Utility Bills, etc.
Asset Auction	<ul style="list-style-type: none">• Manage Asset with Contractor Detail
Asset Transfer	<ul style="list-style-type: none">• Asset Transfer Detail LG to LG and LG to other Govt. Department
User Management Module	<ul style="list-style-type: none">• Management User Access Module wise

LGMAMIS - Feature

- **Manage all Assets with just a click**
- **Asset Tracking & Physical Verification**
- **Asset Lifecycle Management**
- **Efficiency & Accountability**
- **Maintenance & Management record**
- **Reporting (Standard Reporting Formats)**
- **User Activity Monitoring System and Logs**

Efficiency

- Replacement of Manual labor
- Efficient & Effortless Up-dation
- Instant Responses
- Improved Process Timing
- Standardized Information Processing

Transparency

- Asset Entry
- Bar Code
- Inventory Management
- Tracking Technologies
- Asset Check-in and Check-out
- Purchase Order Management

Accuracy

- Accurate & Compliant System
- Improve Performance & Process Time

Accountability

- DDO wise
- Section wise
- Department wise

Reporting

- Centralized
- LG Category wise
- Division & District wise
- Uniform
- Asset Register & Forms
- Quick Reporting

Login

LGCDD
Local Government & Community
Development Department

Email*

unitnarowal@pmdfc.org.pk

Password*

SIGN IN

Forgot Password? Not Registered? Sign up

User Guide/Manuals

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PUBLIC TENDERS

1. Email Login
 - a. Login through Email Address
 - b. abcd@pmdfc.org.pk
2. CNIC Login
 - a. Login through CNIC
 - b. 1111-1111111-1

Select Module

LOCAL GOVERNMENT & COMMUNITY DEVELOPMENT DEPARTMENT

Financial Management System

E - Billing System for Taxation & Fees Collection

Assets Management Information System

Immovable Asset Management System

Welcome!

MOF NAROWAL

CNIC
00000-0000000-0

Email
unitnarowal@pmdfc.org.pk

Contact
00000000000

Information, Edit, Lock icons

1. Select Immovable Asset Management System
2. Click on this icon to edit the profile
3. For Password Change

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Dashboard



Setup

Add Inspection Team

MOVEABLE ASSETS | Main DASHBOARD Setup ▾ Purchase ▾ Add Asset ▾ Insurance ▾ Store ▾ Reports ▾ MOF NAROWAL ▾ 🔔 ↻

Inspection Team ▾
Add Inspection Team

Store Address ▾
Inspection Team Listing

Store Incharge ▾

Notification Date *
06/10/2022

Category *
Vehicle ▾

Upload Notification Copy
Choose Files Screenshot (3).png

Inspection Team Member

Search By Title *
Name ▾

Search *
 Search

CNIC No.*
1111-111111-1

Designation
Designation

Name
Name

Cell No.
0300-111111

Scale
Scale

Charge Date *
dd/mm/yy

Responsibility *
Select ▾

Add Reset

#	Name	Designation	CNIC No	Mobile No	Scale	Charge Date	Responsibility	Status
---	------	-------------	---------	-----------	-------	-------------	----------------	--------

1. Select Inspection Team Form
2. Click on search button

Add Store Address

1. Add Store Address
2. Issue Date
3. Manage
 - a. Rented
 - b. Own
4. Add Rent
5. Select Attachment
6. Save

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1. Select Add Store Incharge
2. Write Posting Date
3. Click on Search Button Store Incharge information will be added.
4. Select Responsibility

Add Store Incharge

#	Name	Designation	CNIC No	Mobile No	Scale	Charge Date	Responsibility	Status
1	Sarfraz Khan Shahid	Municipal Officer (Finance)	35202-2670490-9	0301-4644570	BS-17	06-10-2022	Incharge	Active

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Purchase

Purchase Order Form

Purchase Order Form

Purchase Order(New/Old) *
New Purchase Order

Purchase Order Number *
123

Date *
06/10/2022

Amount (PKR) *
50,000

Contractor Type *
General Contractor

Supplier/Firm Name *
Firm3(Testing)

Delivery Date *
06/10/2022

Attachment
Choose Files Screenshot (6).png

Purchase Order Detail

Office / DDO *
Select DDO

Branch / Section *
Select DDO Wing

Category *
Select

Sub Category *
Select

Item Name *
Item Name

Price(PKR) Per Unit *
Price(PKR)

Quantity *
Quantity

Add Reset

#	Office / DDO	Branch / Section	Category	Sub Category	Item Name	Price(PKR)	Quantity	Total Amount	Action
1	Chief Officer	Chief Office General Branch	Vehicle	Bike	Bike	50,000	1	50,000	...
Grand Total		50,000							
Remaining Balance Amount		0							

1. Select Purchase Order Form
 2. Purchase Order(New/Old)
 3. Purchase Order Number
 4. Purchase Order Date
 5. Amount
 6. Contracor Type(Added In FMS)
 7. Supplier(Addes in FMS)
 8. Delivery Date
 9. Attachemnt
- Purchase Order Detail**
10. Office/DDO(E.g Chief Officer)
 11. Branch/Section(E.g Chief Officer General Branch)
 12. Category
 13. Sub Category
 14. Item Name
 15. Price(PKR)Per Unit
 16. Quantity
 17. Click Add button
 18. Click on action button for updation Purchase Order Form

Purchase Order List

MOVEABLE ASSETS | Main DASHBOARD Setup Purchase Add Asset Insurance Store Reports MOF NAROWAL

Purchase Order Purchase Order Form
Goods Received Purchase Order List
Inspection
Asset Return
Asset Gift

Purchase Order Wise
Select

Listing

Search

Sr.No.	Purchase Order No	Purchase Amount	Purchase Order Date	Supplier/Firm Name	Delivery Date/Due Date	View	Action
1	123	50,000	06-10-2022	Firm3(Testing)	06-10-2022		

Items per page: 10 1 - 1 of 1

1. Click on listing to see purchase order list
2. Click on Action Button Purchase Detail form will be open

Approve Purchase Order

1. Approve Purchase Order

MOVEABLE ASSETS | Main DASHBOARD Setup Purchase Add Asset Insurance Store Reports MOF NAROWAL

Purchase Detail

#	Office / DDO	Branch / Section	Category	Sub Category	Item Name	Price(PKR)	Quantity	Total Amount
1	Chief Officer	Chief Office General Branch	Vehicle	Bike	Bike	50,000	1	50,000
Grand Total		50,000						

Approve

Listing

Search

Sr.No.	Purchase Order No	Purchase Amount	Purchase Order Date	Supplier/Firm Name	Delivery Date/Due Date	View	Action
1	123	50,000	06-10-2022	Firm3(Testing)	06-10-2022		

Goods Received Form

MOVEABLE ASSETS | Main DASHBOARD Setup ▾ Purchase ▾ Add Asset ▾ Insurance ▾ Store ▾ Reports ▾ MOF NAROWAL ▾ 🔔 ↻

Purchase Order ▾ Goods Received

Goods Received ▾ Goods Received Form

Inspection ▾ Goods Received List

Asset Return ▾

Asset Gift

Purchase Order* Contractor/Firm (PKR) Document type*
123 Firm3(Testing) Invoice

Invoice No.* Invoice Date* Invoice Amount (PKR) Attachment
123 06/10/2022 50000 Choose File Screenshot (6).png

Invoice List

1. Enter Purchase Order
2. Document Type
 - a. Invoice
 - b. Delivery Challan
3. Invoice Number
4. Invoice Date
5. Invoice Amount(PKR)
6. Attachment
7. Click on Invoice List
8. Add Store Name
9. Add Store Employees
10. Select Yes If Inspection Required
11. Select No If Inspection Not Required
12. Save

Store Name* Store Employees
xyz|abc Sarfraz Khan Shahid|Municipal Office

Inspection Required Yes No

save

Goods Received List

1. Select Action Button for updation or verificaiton

Verify Goods Recieved

2. Click on Verify Button

Inspection Form

MOVEABLE ASSETS | Main DASHBOARD Setup ▾ Purchase ▾ Add Asset ▾ Insurance ▾ Store ▾ Reports ▾ MOF NAROWAL ▾ 🔔 ↻

Purchase Order ▾ Inspection

Goods Received ▾

Inspection ▾ **Inspection Form** 24302-66511 ▾

Asset Return ▾ Inspection List

Asset Gift ▾

Purchase Order * Sub Category * Inspection Date *

1234 ▾ Suzuki Mehran 06/10/2022

Inspection Team For * Notification No Designation *

Vehicle ▾ 100 Sarfraz Khan Shahid Municipal Officer (Finance)

Cell No. Inspection Team Member * Remarks * Inspection Report

0301-4644570 0 Inspection for vehicle Choose File Screenshot (6).png

Recommendation Approved Rejected

save

1. Purchase Order
2. Sub Category
3. ID Card Number
4. Inspection Date
5. Inspection Team For
6. Notificaiton Number
7. Store Name
8. Designation
9. Cell No
10. Inspection Tema Member(2 or 3 etc)
11. Remarks
12. Attach Inspetion Report
13. Recommendation
 - a. Approved
 - b. Rejected
14. Save

Verified Inspection Form List

MOVEABLE ASSETS | Main DASHBOARD Setup ▾ Purchase ▾ Add Asset ▾ Insurance ▾ Store ▾ Reports ▾ MOF NAROWAL ▾ 🔔 ↻

Purchase Order ▾ Sub Category ▾

Select Select

Inspection ▾ Inspection Form ▾

Asset Return ▾ Inspection List

Asset Gift

Listing

⚙️

Search _____

Sr.No.	Purchase Order ↑	Sub Category	Asset Title	Inspection Date	Notification No	Incharge Name	Designation	Contact No	Inspection Team Member	Recommendation	Remarks	Action	Status
1	1234	Suzuki Mehran	Suzuki VEH-24302-66511	06-10-2022	100	Sarfraz Khan Shahid	Municipal Officer (Finance)	0301-4644570	1	Approved	Inspection of vehicle	⋮	Verified

Items per page: 10 ▾ 1 - 1 of 1 |< < > >|

1. Open Inspection Form List
2. Click on Listing to show inspection list
3. Click on Actoin button for updation
4. Verification on Inspection List Select Verify Button

Asset Return Form

MOVEABLE ASSETS | Main DASHBOARD Setup ▾ Purchase ▾ Add Asset ▾ Insurance ▾ Store ▾ Reports ▾ MOF NAROWAL ▾ 🔔 ↻

Purchase Order * Sub Category * Asset Title * Return Date *

Select ▾ Select ▾ Select ▾ dd/mm/yy

Price(PKR) * Store Name * Receiver Name *

Price(PKR) Select ▾ Receiver Name

Receiver Designation *

Receiver Designation

Report

Choose File No file chosen

save

Asset Return Form

- Purchase Order ▸
- Goods Received ▸
- Inspection ▸
- Asset Return ▸
- Asset Return Form**
- Asset Return List
- Asset Gift

1. Select Purchase Order
2. Sub Category
3. Asset Title
4. Return Date
5. Price(PKR)
6. Store Name
7. Sore Employees
8. Reciever Name
9. Reviewer Designation
10. Attach Report
11. Save

Asset Gift

MOVEABLE ASSETS | Main
DASHBOARD
Setup ▾
Purchase ▾
Add Asset ▾
Insurance ▾
Store ▾
Reports ▾
MOF NAROWAL ▾
🔔
↻

Register Asset/Purchase Order*

Gift By *

Date*

Category *

Sub Category *

Asset Title /Spe

Quantity *

Amount (PKR)

Remarks

Attachment

 Screenshot (6).png

- Purchase Order ▸
- Goods Received ▸
- Inspection ▸
- Asset Return ▸
- Asset Gift

1. Select Register Asset/Purchase Order
2. Gify By(District Government, PMDFC, etc)
3. Date
4. Category(Vehicle,IT Equipment etc)
5. Sub Category
6. Asset Title
7. Quantiy
8. Amount(PKR)
9. Remarks
- 10.Attachment
- 11.Click on listing to show Asset Gift List
- 12.Click Save button

Sr #	Register Asset/Purchase Order	Gift By	Date	Amount(PKR)	Category	Sub Category	Asset Title ↑	Quantity	Remarks	Attachment	Action
No records found											

Items per page: 10 ▾ 0 of 0
 |< < > >|

Add Asset

Add Asset Vehicle Form

MOVEABLE ASSETS | Main DASHBOARD Setup Purchase Add Asset Insurance Store Reports MOF NAROWAL

Vehicle Form Vehicle List

IT Equipments Vehicle List

Electrical

Machinery

Furniture

Electronic

Utility

Purchase Order * 123

Vehicle Type * Bike

Description/Specification* Bike

Register Asset Tag no VEH-24302-66411

Bar Code

Registration No. * Registration No

Engine no * A012B1

Chasis no * 11111

Engine Capacity * 12

Make/Brand* Honda

Model Year* 2020

Assembly Type* Imported

Body Color * Silver

Meter Reading* 100

Asset condition * New

Warranty Status * Yes

Warranty Start Date * 06/10/2022

Warranty End Date * 31/10/2022

Vehicle Book Choose File Screenshot (5).png

Requisition Copy Choose File Screenshot (6).png

Vehicle Picture Choose File Screenshot (6).png

Other Documents Choose File Screenshot (6).png

save

1. Select Purchase Order
2. Vehicle Type
3. Vehicle Title
4. Description/Specification
5. Register Asset Tag no
6. Booking Value
7. Registration No
8. Engine No
9. Chasis No
10. Engine Detail
11. Engine Capacity
12. Make/Brand
13. Moder Year
14. Assemby Type
15. Body Color
16. Meter Reading
17. Asset Condition(New, Old)
18. Warranty Status(Yes/No)
19. Warranty End Date
20. Attachment of Vehicle Book, Requisition Copy, Vehicle Picture, Other Document
21. Save

Verify Vehicle List

MOVEABLE ASSETS | Main DASHBOARD Setup ▾ Purchase ▾ Add Asset ▾ Insurance ▾ Store ▾ Reports ▾ MOF NAROWAL ▾ 🔔 ↻

Sub Category: Asset Title:

- Vehicle Form ▾
 - Vehicle Form
- IT Equipments ▾
 - Vehicle List
- Electrical ▾
- Machinery ▾
- Furniture ▾
- Electronic ▾
- Utility ▾

Book Value	Vehicle No	Engine No	Chasis No	Engine Detail	Engine Capacity	Model	Version	Assembly Type	Body Colour	Meter Reading	Warranty Status	Warranty Start Date	Warranty End Date	Action	Status
50000	111	A012B1	11111	Petrol	12	Honda	2020	Imported	Silver	100	Yes	06-10-2022	31-10-2022	⋮	Verified

Items per page: 10 ▾ 1 - 1 of 1 ⏪ ⏩

1. Open Vehicle List after Save
2. Select Sub Category
3. Asset Title
4. Click on Listing to show Vehicle List
5. Click on Action Butotn for Updation
6. Click on Verify Button for approval vehicle list

IT Equipment Form

1. Select Purchase Order
2. IT Equipment Type
3. IT Equipment Title
4. Specificaiton
5. Register Tag No
6. Description
7. Asset Condition
8. Warranty Status
9. IT Equipment Picture
10. Other Documents
11. Save

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Verify IT Equipment List

1. Open IT Equipment List
2. Select Sub Category
3. Asset Title
4. Click On Listing
5. Click on verified button for Verificaiton

Sr.No.	Sub Category	Asset Title ↑	specification	Description	Asset Condition	Warranty Status	Warranty Start Date	Warranty End Date	Action	Status
1	CPU	CPU	CPU	testing	New	No	-	-	...	Verified

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Electrical Form

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1. Select Purchase Order No
2. Electrical Type
3. ?
4. Specification
5. Register Asset Tag No
6. Electrical Title
7. Hours Power
8. Model
9. Chasis No
10. Asset Condition
11. Warranty Status
12. Attach Picture and Other Documents
13. Click on Save Button

Verify Electrical List

1. Open Electrical List for verification
2. Select Sub Category
3. Asset Title
4. Click on Listing to show list
5. Click on Action Button for update list
6. Click on verified Button for verification


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Machinery Form

MOVEABLE ASSETS | Main DASHBOARD Setup ▾ Purchase ▾ Add Asset ▾ Insurance ▾ Store ▾ Reports ▾ MOF NAROWAL ▾ 🔔 ↻

Vehicle Form ▾
IT Equipments ▾
Electrical ▾
Machinery ▾ **Machinery Form**
Furniture ▾ Machinery List
Electronic ▾
Utility ▾

Purchase Order * Machinery Type * Machinery Title * Specification *
0101 Trolley MACH-24302-66961 Trolley

Register Asset Tag no Bar Code Machinery no *
MACH-24302-66961  111

Engine no * Chasis no * Engine Capacity *
1100 1100 110

Make & Model* Version* Assembly Type* Body Color *
332 2020 Imported Blue

Meter Reading* Asset condition * Warranty Status *
1 010 New No

Machinery Book Requisition Copy Machinery Picture Other Documents
Choose File Screenshot (5).png Choose File Screenshot (6).png Choose File Screenshot (3).png Choose File Screenshot (3).png

save

1. Select Purchase Order
2. Machinery Type
3. Machinery Title
4. Specification
5. Register Asset Tag No
6. Book Value
7. Machinery No
8. Engine No
9. Chasis No
10. Engine Detail
11. Engine Capacity
12. Make & Model
13. Version
14. Assembly Type
15. Body Color
16. Meter Reading
17. Asset Condition
18. Warranty Status
19. Add Attachment of Machinery Book, Requisition Copy, Machinery Picture, Other Documents
20. Save

Verify Machinery List

MOVEABLE ASSETS | Main DASHBOARD Setup ▾ Purchase ▾ Add Asset ▾ Insurance ▾ Store ▾ Reports ▾ MOF NAROWAL ▾ 🔔 ↻

Sub Category: Asset Title:

- Vehicle Form ▸
- IT Equipments ▸
- Electrical ▸
- Machinery ▸
 - Machinery Form
 - Machinery List**
- Furniture ▸
- Electronic ▸
- Utility ▸

Classification	Book Value	Machinery No	Engine No	Chasis No	Engine Detail	Engine Capacity	Model	Version	Assembly Type	Body Colour	Meter Reading	Warranty Status	Warranty Start Date	Warranty End Date	Action	Status
Trolley	1000	111	1100	1100	Petrol	110	332	2020	Imported	Blue	1010	No	-	-	⋮	Verified

Items per page: 1 - 1 of 1 ⏪ ⏩ ⏴ ⏵

1. Open Machinery List for Verification and Updation
2. Select Sub Category
3. Asset Title
4. Click on Listing
5. Click on Action Button for Updation
6. Click on Verified for Verification

Furniture Form

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1. Select Purchase Order No
2. Furniture Type
3. Furniture Title
4. Specification(Link FMS Payment)
5. Register Asset Tag no
6. Bok Value
7. Description
8. Asset Condition
9. Warranty Status
10. Attach Furniture picture & Document
11. Click on Save Button

Verify Furniture List

1. Open Furniture Listing
2. Select Sub Category
3. Asset Title
4. Click on Listing for Updation and verification
5. Click on Action button for updation and deletion
6. Click on verified button for verification

Sr.No.	Sub Category	Asset Title ↑	specification	Description	Asset Condition	Warranty Status	Warranty Start Date	Warranty End Date	Action	Status
1	Office Chairs	Office Chairs	Office Chairs	Office Chair	New	No	-	-	...	Verified

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Electronic Form

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1. Select Electronic List
2. Select Sub Category
3. Asset Title
4. Click on listing to show Electronic List
5. Click on actio button for verification and updation
6. Click on Verified Button for verification (Mandatory)

1. Select Purchase Order No
2. Electornic Type
3. Electronice Title
4. Specification (Link FMS Payment)
5. Register Asset Tag no
6. Book Value
7. Description
8. Asset Condition
9. Warranty Status
10. Attach Snaps of Electronics & Other Documents
11. Click on Save Button

Verify Electronic List

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Utility Form

1. Select Utility Type
2. Asset Title
3. Book Value
- 4.
5. Description
6. Meter No
7. Referenc No
8. Date
9. Location
10. Attach Snaps of Utility Picture & Other Document

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1. Open Utility List
2. Select Sub Category
3. Click on the listing to show the list
4. Click on the action button for updation and deletion
5. Click on the verified button for

Sr.No.	Sub Category	Asset Title ↑	Description	Meter No	Reference No	Connection Date	Location	Action	Status
1	PTCL Line	PTCL Line	Utility Bill	23	2321	07-10-2022	Narowal	...	Verified

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Insurance Form

MOVEABLE ASSETS | Main DASHBOARD Setup ▾ Purchase ▾ Add Asset ▾ Insurance ▾ Store ▾ Reports ▾ MOF NAROWAL ▾ 🔔 ↻

Insurance Insurance Form Insurance List

Category * Sub Category * Ass... Insurance Date *

Vehicle ▾ Bike ▾ Bike |VEH-24302-66411 ▾ 07/10/2022

Expiry Date * Company Name * Company Adress * Company Cell No. *

30/11/2023 Estate Lfie lahore 0300-1111111

Insured Person Name * Insured Person Cell No. * Insured Person Designation * Insured Person Address *

Ali 0300-0000000 AMO Lahore

Policy No * Policy Amount (PKR) * License No * Licence Date of Issue *

12321 10,000 1232 07/10/2022

License Date of Expiry *

31/10/2022

Attachment

Choose File Screenshot (4).png

save

1. Select Category
2. Sub Category
3. Asset Title
4. Insurance Date
5. Insurance Expiry Date
6. Company Name
7. Company Address
8. Cmpony Cell No
9. Insured Person Name
10. Insured Person Cell No
11. Insured Person Designation
12. Insured Person Address
13. Policy No
14. Policy Amount(PKR)
15. License No
16. License Date of Issue
17. License Date of Expiry
18. Add Attachment
19. Click on Save Button

Verify Insurance Form List

MOVEABLE ASSETS | Main
DASHBOARD
Setup ▾
Purchase ▾
Add Asset ▾
Insurance ▾
Store ▾
Reports ▾
MOF NAROWAL ▾
🔔
↻

Insurance List

Insurance Form

Insurance List

Category Sub Category Asset

Select ▾

Select ▾

Select ▾

Listing

Category	Sub Category	Asset Title ↑	Insurance Company Name	Company Address	Company Contact No	Insured Person Name	Insured Person Designation	Insured Person Contact No	Insured Person Address	Policy No	Policy Amount	License No	License Date Of Issue	License Date Of Expiry	Action	Status
Vehicle	Bike	Bike	abc	123	3333-3333333	ali	testing person	2222-2222222	testing email address	1111	20,000	123	07-10-2022	07-10-2022	⋮	Verified

Items per page: 10 ▾
1 - 1 of 1
|< < > >|

1. Open Insurance List
2. Select Category
3. Sub Category
4. Asset Title
5. Click on List to show insurance list
6. Click on action button for updation or deletion
7. Click on Verified button for verification

Store Issued Form

1. Select Category
2. Sub Category
3. Asset Title
4. Select DDO(Link with FMS)
5. Select Branch/Section
6. Select Reciever Name
7. Purpos of Issued Form
- Issued By
8. Issued Date
9. Store Name
- 10.Store Employees
- 11.Add Attachment
- 12.Click on Save Button

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1. Open Issued List
2. Select Category
3. Sub Category
4. Asset Title
5. Click on listing to show list
6. Click on Action Button for updaiton and deletion
7. Click on Verified Button for verification

Verify Issued Form List

Sr.No.	Category	Sub Category	Asset Title	DDO	Section	Received By Name	Received By Designation	Purpose	Issued Date	Store Incharge	Store Name	Action	Status
1	Vehicle	Bike	Bike	Chief Officer	Chief Office General Branch	Ali	AMO	Testing Purpose	07-10-2022	Sarfrax Khan Shahid(Municipal Officer (Finance)	xyzlab	...	Verified

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Return Form

1. Open Return for Asset Return
2. Select Category
3. Return By Name
4. Return by Designation
5. Asset Title
6. Returning Date
7. Store Name
8. Store Employees
9. Add Attachment
10. Click on Save Button

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1. Open Return List
2. Select Category
3. Sub Category
4. Asset Title
5. Click on Listing to show list
6. Click on action button for updation and deletion
7. Click on Verified Button for verification

Verify Return Form List

Sr.No.	Category	Sub Category	Asset Title	Return By Name	Return By Designation	Returning Date	Store Incharge	Store Name	Action	Status
1	Vehicle	Bike	Bike	Ali	AMO	07-10-2022	Sarfrax Khan Shahid Municipal Officer (Finance)	xyzlabc	...	Verified

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Asset Request

MOVEABLE ASSETS | Main DASHBOARD Setup ▾ Purchase ▾ Add Asset ▾ Insurance ▾ Store ▾ Reports ▾ MOF NAROWAL ▾ 🔔 ↻

Asset Request

Issued ▾
Return ▾
Asset Request
Asset Issuance
Asset Auction ▾
Asset Transferred ▾

Request Date * Office / DDO* Branch / Section Category *

07/10/2022 Chief Officer ▾ Chief Officer ▾ Stationary ▾

Sub Category * Asset Title * Available Quantity Book Quantity *

Pencils ▾ Pencils ▾ 5 0

Request Quantity * Remaining Quantity * Remarks *



1 5 Asset Request

Add **Reset**

#	DDO	Section	Category	Sub Category	Asset Title	Request Date	Request Quantity	Remarks	Action
---	-----	---------	----------	--------------	-------------	--------------	------------------	---------	--------

1. Open Asset Request Form
2. Request Date
3. Office/DDO
4. Branch/Section
5. Category
6. Sub Category
7. Asset Title
8. Available Quantity
9. Book Quantity
10. Request Quantity
11. Remaining Quantity
12. Remarks
13. Click on Add button for Add on a list
14. Click on Reset Button for new asset request

Asset Issuance

MOVEABLE ASSETS | Main DASHBOARD Setup ▾ Purchase ▾ Add Asset ▾ Insurance ▾ Store ▾ Reports ▾ MOF NAROWAL ▾  

Asset Issue

From Date: 01/10/2022 to 07/10/2022 Office / DDO: Chief Officer ▾ Branch / Section: Chief Office ▾ Category: Stationary ▾



Sub Category: Pencils ▾ Asset Title: Pencils ▾ **Listing**

Issued ▾
Return ▾
Asset Request ▾
Asset Issuance
Asset Auction ▾
Asset Transferred ▾

#	DDO	Section	Category	Sub Category	Asset Title	Request Date	Available Quantity	Remaining Quantity	Request Quantity	Issue Quantity	Issued	Action
---	-----	---------	----------	--------------	-------------	--------------	--------------------	--------------------	------------------	----------------	--------	--------

save

Asset Auciton Form

MOVEABLE ASSETS | Main DASHBOARD Setup ▾ Purchase ▾ Add Asset ▾ Insurance ▾ Store ▾ Reports ▾ MOF NAROWAL ▾  

Asset Auction

Issued ▾
Return ▾
Asset Request ▾
Asset Issuance
Asset Auction ▾
Asset Transferred ▾





Sub Category ▾
Auction Form
Auction List
Auction Part

Category: Vehicle ▾ Sub Category: Bike ▾ Asset Title: Bike

Listing

Search _____

Sr.No.	Category	Sub Category	Asset Title ↑	Asset Tag No	Reserve Price	Date	Action
1	Vehicle	Bike	Bike	VEH-24302-66411	1,000	07/10/2022	<input checked="" type="checkbox"/>
2	Vehicle	Bike	bike	VEH-24302-66711		dd/mm/yy	<input type="checkbox"/>

Items per page: 10 ▾ 1 - 2 of 2    

save

1. Open Asset Auction form
2. Select Category
3. Sub Category
4. Asset Title
5. Clci on Listing
6. Enter Asset Auction Date
7. Click on Action Checkbox
8. Click on Save Button

Asset Auction Part

MOVEABLE ASSETS | Main DASHBOARD Setup ▾ Purchase ▾ Add Asset ▾ Insurance ▾ Store ▾ Reports ▾ MOF NAROWAL ▾ 🔔 ↻

Asset Part Auction

Issued ▾
Return ▾
Asset Request ▾
Asset Issuance
Asset Auction ▾
Asset Transferred ▾

Asset Request ▾ Asset Issuance
Asset Auction ▾ Asset Transferred ▾

Auction Form
Auction List
Auction Part

Date* Category* Sub Category Asset Title

Asset Part* Reserve Price(PKR)* Quantity*

Save



Search _____

Sr #	Category	Sub Category ↑	Asset title	Asset Part	Date	Reserve Price(PKR)	Quantity	Total	Action
1	Vehicle	Bike	Bike		06-10-2022	1,000	0	0	⋮
Grand Total						Rs. 0			

Items per page: 10 ▾ 1 - 1 of 1 << < > >>

1. Open Asset Auction Part form
2. Select Date
3. Category
4. Sub Category
5. Asset Title
6. Asset Part
7. Reserve Price
8. Quantity
9. Click on Save Button
10. Click on Action Button for updation.

Asset Transferred Form

MOVEABLE ASSETS | Main DASHBOARD Setup ▾ Purchase ▾ Add Asset ▾ Insurance ▾ Store ▾ Reports ▾ MOF NAROWAL ▾  





Asset For Transferred

Category: IT Equipments ▾ Sub Category: Select ▾ Asset Title: Select ▾

Listing

Search _____

Sr.No.	Category	Sub Category	Asset Title	Asset Tag No	✓
1	IT Equipments	CPU	CPU	IT-24302-66931	<input checked="" type="checkbox"/>

Items per page: 10 ▾ 1 - 1 of 1    

Ownership Change: LG To LG ▾ Tranferred To: Municipal Committee Attock ▾ Date *: 07/10/2022 Remarks *: Asset Transferred

Save

- Issued ▾
- Return ▾
- Asset Request ▾
- Asset Issuance
- Asset Auction ▾
- Asset Transferred ▾
 - Transferred Form
 - Transferred List

Moveable Assets Reports

Asset Report

Register Report

MOVEABLE ASSETS | Main DASHBOARD Setup ▾ Purchase ▾ Add Asset ▾ Insurance ▾ Store ▾ Reports ▾ MOF NAROWAL ▾ 🔔 ↻

Register Of Moveable Property

Category: Sub Category: Asset Title:

Listing

Search: _____

Sr #	Description of Property ↑	Number	Date of Purchase	Price	Manner of Use	Disposal	Price Fetched If Sold	Remarks
1	Air Cooler	1	07-10-2022	1000	Chief Office General Branch			
2	Bike	1	06-10-2022	50000	Chief Office General Branch			
3	CPU	1	07-10-2022	1000	Chief Office General Branch			
4	Donkey	1	07-10-2022	8000	Chief Office General Branch			
5	Office Chairs	1	07-10-2022	1000	Chief Office General Branch			
6	Pencils	5	07-10-2022	1000	Chief Office General Branch			
7	Trolley	1	07-10-2022	1000	Chief Office General Branch			
8	UPS	1	07-10-2022	2000	Chief Office General Branch			
9	Wall Clock	1	07-10-2022	1000	Chief Office General Branch			

Items per page: 10 1 - 9 of 9 |< < > >|

- Asset Report ▾
 - Register Report
 - Issue Report ▾
 - Return Report ▾
 - Vehicle Report ▾
 - Furniture Report ▾
 - Goods Report ▾
 - Machinery Assets ▾
 - Stationary Report ▾
 - Auction Report ▾
 - Other Report ▾
 - Summary Report ▾
- Assets Barcode
- Contractor Wise
- Repair Assets

Asset Barcode

MOVEABLE ASSETS | Main
DASHBOARD Setup Purchase Add Asset Insurance Store Reports MOF NAROWAL

Assets Barcode Report











Category

Sub Category

Item Name

Listing



Search

#	Category	Sub Category	Item Name	Asset Tag No	Barcode
1	Electronic Items	Air Cooler	Air Cooler	ELT-24302-66941	
2	Vehicle	Bike	Bike	VEH-24302-66411	
3	Vehicle	Bike	bike	VEH-24302-66711	
4	IT Equipments	CPU	CPU	IT-24302-66931	
5	Animals	Donkey	Donkey	ANIMAL-24302-66981	
6	Furniture	Office Chairs	Office Chairs	FUR-24302-66911	
7	Stationary	Pencils	Pencils	STA-24302-66951	
8	Stationary	Pencils	Pencils	STA-24302-66952	
9	Stationary	Pencils	Pencils	STA-24302-66953	
10	Stationary	Pencils	Pencils	STA-24302-66954	

Items per page: 10
1 - 10 of 16
|< < > >|

- Asset Report ▶
 - Issue Report ▶
 - Return Report ▶
 - Vehicle Report ▶
 - Furniture Report ▶
 - Goods Report ▶
 - Machinery Assets ▶
 - Stationary Report ▶
 - Auction Report ▶
 - Other Report ▶
 - Summary Report ▶
- Register Report
 - Assets Barcode
 - Contractor Wise
 - Repair Assets


Contractor Wise Report

MOVEABLE ASSETS | Main DASHBOARD Setup ▾ Purchase ▾ Add Asset ▾ Insurance ▾ Store ▾ Reports ▾ MOF NAROWAL ▾  


Contractor Wise Reporting

Category: Sub Category: Asset Title:

Listing



Sr #	Category	Sub Category	Asset Title ↑	Asset Tag No	Purchase Order No	Purchase Date	Delivered By	Received By	Inspection Status	Insurance Status	Warranty Status
1	Electronic Items	Air Cooler	Air Cooler	ELT-24302-66941	0101	07-10-2022	Firm3(Testing)	Sarfraz Khan Shahid Municipal Officer (Finance)	No	No	No
2	Vehicle	Bike	Bike	VEH-24302-66411	123	06-10-2022	Firm3(Testing)	Sarfraz Khan Shahid Municipal Officer (Finance)	No	Yes	Yes
3	IT Equipments	CPU	CPU	IT-24302-66931	0101	07-10-2022	Firm3(Testing)	Sarfraz Khan Shahid Municipal Officer (Finance)	xyzlabc	No	No
4	Animals	Donkey	Donkey	ANIMAL-24302-66981	0101	07-10-2022	Firm3(Testing)	Sarfraz Khan Shahid Municipal Officer (Finance)	xyzlabc	No	No
5	Furniture	Office Chairs	Office Chairs	FUR-24302-66911	0101	07-10-2022	Firm3(Testing)	Sarfraz Khan Shahid Municipal Officer (Finance)	xyzlabc	No	No
6	Stationary	Pencils	Pencils	STA-24302-66955	0101	07-10-2022	Firm3(Testing)	Sarfraz Khan Shahid Municipal Officer (Finance)	xyzlabc	No	No
7	Stationary	Pencils	Pencils	STA-24302-66954	0101	07-10-2022	Firm3(Testing)	Sarfraz Khan Shahid Municipal Officer (Finance)	xyzlabc	No	No
8	Stationary	Pencils	Pencils	STA-24302-66953	0101	07-10-2022	Firm3(Testing)	Sarfraz Khan Shahid Municipal Officer (Finance)	xyzlabc	No	No
9	Stationary	Pencils	Pencils	STA-24302-66952	0101	07-10-2022	Firm3(Testing)	Sarfraz Khan Shahid Municipal Officer (Finance)	xyzlabc	No	No
10	Stationary	Pencils	Pencils	STA-24302-66951	0101	07-10-2022	Firm3(Testing)	Sarfraz Khan Shahid Municipal Officer (Finance)	xyzlabc	No	No

Items per page: 1 - 10 of 13 

Repair Assets

Assets Repair Reporting

Category

Select ▾

Sub Category

Select ▾

Asset Title

Select

Listing



Search _____

Sr.No.	Category	Sub Category	Asset Title ↑	Asset Tag No	Asset Repair
1	Electronic Items	Air Cooler	Air Cooler		
2	Vehicle	Bike	Bike		
3	IT Equipments	CPU	CPU	IT-24302-66931	0
4	Animals	Donkey	Donkey	ANIMAL-24302-66981	0
5	Furniture	Office Chairs	Office Chairs	FUR-24302-66911	0
6	Stationary	Pencils	Pencils	STA-24302-66951	0
7	Stationary	Pencils	Pencils	STA-24302-66953	0
8	Stationary	Pencils	Pencils	STA-24302-66952	0
9	Stationary	Pencils	Pencils	STA-24302-66954	0
10	Stationary	Pencils	Pencils	STA-24302-66955	0

Items per page: 10 ▾

1 - 10 of 14



   

- Asset Report ▾
- Issue Report ▾
- Return Report ▾
- Vehicle Report ▾
- Furniture Report ▾
- Goods Report ▾
- Machinery Assets ▾
- Stationary Report ▾
- Auction Report ▾
- Other Report ▾
- Summary Report ▾
- Register Report
- Assets Barcode
- Contractor Wise
- Repair Assets**



Issue Report



Issued Assets

MOVEABLE ASSETS | Main DASHBOARD Setup ▾ Purchase ▾ Add Asset ▾ Insurance ▾ Store ▾ Reports ▾ MOF NAROWAL ▾  

Assets Issued Report

Category: Sub Category: Asset Title:

Listing



 Search: _____ 

Sr #	Category ↑	Sub Category	Asset Title	Asset Tag No	Issue Date	Wing
1	Vehicle	Bike	Bike	VEH-24302-66411	07-10-2022	Chief Office General Branch

Items p... - 1 of 1 |< < > >|

- Asset Report ▸
- Issue Report ▸ **Issued Assets**
- Return Report ▸ DDO Wise
- Vehicle Report ▸
- Furniture Report ▸
- Goods Report ▸
- Machinery Assets ▸
- Stationary Report ▸
- Auction Report ▸
- Other Report ▸
- Summary Report ▸

DDO Wise

MOVEABLE ASSETS | Main DASHBOARD Setup ▾ Purchase ▾ Add Asset ▾ Insurance ▾ Store ▾ Reports ▾ MOF NAROWAL ▾  


DDO Wise Report

Office / DDO*
Select DDO ▾



Listing

Office / DDO	Asset Title	Asset Tag No	Issue Date
--------------	-------------	--------------	------------

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- Asset Report ▸
- Issue Report ▸
 - Issued Assets
 - DDO Wise**
- Return Report ▸
- Vehicle Report ▸
- Furniture Report ▸
- Goods Report ▸
- Machinery Assets ▸ 
- Stationary Report ▸
- Auction Report ▸
- Other Report ▸
- Summary Report ▸


Return Asset Report

MOVEABLE ASSETS | Main DASHBOARD Setup ▾ Purchase ▾ Add Asset ▾ Insurance ▾ Store ▾ Reports ▾ MOF NAROWAL ▾  


Assets Return Report


Category: Sub Category: Asset Title:

Listing



Sr #	Category ↑	Sub Category	Asset Title	Asset Tag No	Issued By	Return By	Returned Date
1	Vehicle	Bike	Bike	VEH-24302-66411	Sarfrax Khan Shahid Municipal Officer (Finance)	Alij AMO	07-10-2022

Items per page: - 1 of 1 

- Asset Report ▶
- Issue Report ▶
- Return Report ▶ **Return Assets**
- Vehicle Report ▶
- Furniture Report ▶
- Goods Report ▶
- Machinery Assets ▶ 
- Stationary Report ▶
- Auction Report ▶
- Other Report ▶
- Summary Report ▶

Vehicle Report

Vehicle Assets Report

MOVEABLE ASSETS | Main DASHBOARD Setup ▾ Purchase ▾ Add Asset ▾ Insurance ▾ Store ▾ Reports ▾ MOF NAROWAL ▾ 🔔 ↻

Vehicle Report

Sub Category: Asset Title:

Listing



⚙️ 🔍 Search ⬇️

Sr #	Sub Category ↑	Asset Title	Asset Tag No	Specification	Vehicle No	Vehicle Color	Book Value	Book Value	Purchase Date	Approved By	Attachment
1	Bike	Bike	VEH-24302-66411	Bike	111	Silver	50000	50000	06-10-2022	Shahid/Municipal (Finance)	

Items per page: - 1 of 1 ⏪ ⏩

- Asset Report ▶
- Issue Report ▶
- Return Report ▶
- Vehicle Report ▶
 - Vehicle Assets**
 - Vehicle Detail
 - Vehicle Register
- Furniture Report ▶
- Goods Report ▶
- Machinery Assets ▶
- Stationary Report ▶
- Auction Report ▶
- Other Report ▶
- Summary Report ▶



Vehicle Detail Report






MOVEABLE ASSETS | Main DASHBOARD Setup ▾ Purchase ▾ Add Asset ▾ Insurance ▾ Store ▾ Reports ▾ MOF NAROWAL ▾  


Vehicle Detail Report

Sub Category: Asset Title:

Listing



 Search: _____ 

Sr #	Sub Category ↑	Asset Title	Asset Tag No	Specification	Vehicle No	Chasis No	Engine No	Engine Detail	Engine Capacity	Mo	Vehicle Color	Assemble Type	Attachment
1	Bike	Bike	VEH-24302-66411	Bike	111	11111	A012B1	Petrol	12	H	ver	Imported	 /  /  /  / 

Items p... - 1 of 1 

- Asset Report ▶
- Issue Report ▶
- Return Report ▶
- Vehicle Report ▶
 - Vehicle Assets
 - Vehicle Detail
 - Vehicle Register
- Furniture Report ▶
- Goods Report ▶
- Machinery Assets ▶
- Stationary Report ▶
- Auction Report ▶
- Other Report ▶
- Summary Report ▶

Vehicle Register Report

MOVEABLE ASSETS | Main DASHBOARD Setup ▾ Purchase ▾ Add Asset ▾ Insurance ▾ Store ▾ Reports ▾ MOF NAROWAL ▾  


Register Of Vehicles


Sub Category: Asset Title:

Listing



Search: _____

Sr #	Description ↑	Date of Purchase	Price	Use to Which it is Put	Official Responsible for Custody	Repair Date	Movements
No records found							

Item 0 of 0 

- Asset Report
- Issue Report
- Return Report
- Vehicle Report
 - Vehicle Assets
 - Vehicle Detail
 - Vehicle Register**
- Furniture Report
- Goods Report
- Machinery Assets 
- Stationary Report
- Auction Report
- Other Report
- Summary Report

Furniture Report

MOVEABLE ASSETS | Main DASHBOARD Setup ▾ Purchase ▾ Add Asset ▾ Insurance ▾ Store ▾ Reports ▾ MOF NAROWAL ▾  


Register Of Furniture


Sub Category: Asset Title:

Listing

Search: _____



Sr #	Name of Office	Type of Furniture ↑	Date of Purchase	Price	No Of Pieces	For Custody	Remarks
No records found							

Item 0 of 0 

- Asset Report ▶
- Issue Report ▶
- Return Report ▶
- Vehicle Report ▶
- Furniture Report ▶ **Furniture Register**
- Goods Report ▶
- Machinery Assets ▶ 
- Stationary Report ▶
- Auction Report ▶
- Other Report ▶
- Summary Report ▶

Goods Report

Purchase Register

MOVEABLE ASSETS | Main DASHBOARD Setup ▾ Purchase ▾ Add Asset ▾ Insurance ▾ Store ▾ Reports ▾ MOF NAROWAL ▾  





Purchase Of Goods Register

Category: Sub Category: Asset Title:

Listing

Search: _____

Sr.No.	Date	Quantity Purchase	From Whom Purchase	Price Paid	Vouch	Asset Title	Remarks
1	07-10-2022	1	Firm3(Testing)	1000	11	Air Cooler	
2	06-10-2022	1	Firm3(Testing)	50000	1	Bike	
3	07-10-2022	1	Firm3(Testing)	1000	11	CPU	
4	07-10-2022	1	Firm3(Testing)	8000	111110	Donkey	
5	07-10-2022	1	Firm3(Testing)	1000	111110	Office Chairs	
6	07-10-2022	5	Firm3(Testing)	1000	111110	Pencils	
7	07-10-2022	1	Firm3(Testing)	1000	111110	Trolley	
8	07-10-2022	1	Firm3(Testing)	2000	111110	UPS	
9	07-10-2022	1	Firm3(Testing)	1000	111110	Wall Clock	

Items per page: 10 ▾ 1 - 9 of 9    

Purchase Goods

Purchase Of Goods Report



Purchase Order *

0101 ▾

Listing

Search _____

Purchase Order										Goods Received				
Sr.No.	Purchase Order No	Purchase Date	Purchase Amount	Category	Sub Category	Asset Title	Price	Total Quantity	Total Amount	Voucher No	Received Date	Received Amount	Remaining Quantity	Remaining Amount
1	0101	07-10-2022	20000	Furniture	Office Chairs	Office Chairs	1000	1	1000	11111	2022-10-07	1000	0	0
2	0101	07-10-2022	20000	Electrical Items	UPS	UPS	2000	1	2000	11111	2022-10-07	2000	0	0
3	0101	07-10-2022	20000	IT Equipments	CPU	CPU	1000	1	1000	11111	2022-10-07	1000	0	0
4	0101	07-10-2022	20000	Electronic Items	Air Cooler	Air Cooler	1000	1	1000	11111	2022-10-07	1000	0	0
5	0101	07-10-2022	20000	Stationary	Pencils	Pencils	1000	5	5000	11111	2022-10-07	5000	0	0
6	0101	07-10-2022	20000	Machinery	Trolley	Trolley	1000	1	1000	11111	2022-10-07	1000	0	0
7	0101	07-10-2022	20000	Other Asset	Wall Clock	Wall Clock	1000	1	1000	11111	2022-10-07	1000	0	0
8	0101	07-10-2022	20000	Animals	Donkey	Donkey	8000	1	8000	11111	2022-10-07	8000	0	0

Items per page: 10 ▾ 1 - 8 of 8    

- Asset Report ▸
- Issue Report ▸
- Return Report ▸
- Vehicle Report ▸
- Furniture Report ▸
- Goods Report ▸
- Machinery Assets ▸
- Stationary Report ▸
- Auction Report ▸
- Other Report ▸
- Summary Report ▸

- Purchase Register
- Goods Register
- Purchase Goods**



Goods Register

MOVEABLE ASSETS | Main
DASHBOARD Setup ▾ Purchase ▾ Add Asset ▾ Insurance ▾ Store ▾ Reports ▾ MOF NAROWAL ▾

Register Of Sale Of Goods

Category

Sub Category

Asset Title

Listing

Sr #	Date	Goods Sold ↑	To Whom Sold	Sale Price	Receipt No	Remarks
1	07-10-2022	Air Cooler	Firm3(Testing)	1000	111110	
2	06-10-2022	Bike	Firm3(Testing)	50000	1220	
3	07-10-2022	CPU	Firm3(Testing)	1000	111110	
4	07-10-2022	Donkey	Firm3(Testing)	8000	111110	
5	07-10-2022	Office Chairs	Firm3(Testing)	1000	111110	
6	07-10-2022	Pencils	Firm3(Testing)	1000	111110	
7	07-10-2022	Trolley	Firm3(Testing)	1000	111110	
8	07-10-2022	UPS	Firm3(Testing)	2000	111110	
9	07-10-2022	Wall Clock	Firm3(Testing)	1000	111110	

Items per page: 10 ▾ 1 - 9 of 9 |< < > >|

- Asset Report ▸
 - Issue Report ▸
 - Return Report ▸
 - Vehicle Report ▸
 - Furniture Report ▸
 - Goods Report ▸
 - Machinery Assets ▸
 - Stationary Report ▸
 - Auction Report ▸
 - Other Report ▸
 - Summary Report ▸
- Purchase Register
 - Goods Register
 - Purchase Goods

Machinery Assets

MOVEABLE ASSETS | Main DASHBOARD Setup ▾ Purchase ▾ Add Asset ▾ Insurance ▾ Store ▾ Reports ▾ MOF NAROWAL ▾ 🔔 ↻

Register Of Machinery

Sub Category: Asset Title:


Listing

Search: _____



Sr.No.	Description Of Machinery ↑	Date Of Purchase	Price	Use To Which It Is Put	For Custody	Remarks
No records found						

Item 0 of 0 < < > >

- Asset Report ▶
- Issue Report ▶
- Return Report ▶
- Vehicle Report ▶
- Furniture Report ▶
- Goods Report ▶
- Machinery Assets ▶
- Stationary Report ▶
- Auction Report ▶
- Other Report ▶
- Summary Report ▶

Machinery Register 

Stationary Reports

MOVEABLE ASSETS | Main DASHBOARD Setup ▾ Purchase ▾ Add Asset ▾ Insurance ▾ Store ▾ Reports ▾ MOF NAROWAL ▾  

Stationary Report

Local Government Type

Sub Category


Local Government

Asset Title

Listing

Search

Sr.No.	Sub Category	
1	Pencils	
2	NoteBooks	ضلع اٹک کی تاریخ Book Name
3	White Papers	Paper Computer
4	White Papers	White Paper

Items per page: 10 ▾ 1 - 4 of 4 

- Asset Report ▸
- Issue Report ▸
- Return Report ▸
- Vehicle Report ▸
- Furniture Report ▸
- Goods Report ▸
- Machinery Assets ▸
- Stationary Report ▸
- Auction Report ▸
- Other Report ▸
- Summary Report ▸

Stationary Assets



Auction Assets



Asset Auction Reporting

Category

Select ▾

Sub Category

Select ▾

Asset Title

Select

Listing

Search

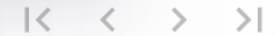
Sr.No.	Category	Sub Category	Asset Title
1	Vehicle	Bike	Auction Assets

- Asset Report ▶
- Issue Report ▶
- Return Report ▶
- Vehicle Report ▶
- Furniture Report ▶
- Goods Report ▶
- Machinery Assets ▶
- Stationary Report ▶
- Auction Report ▶
- Other Report ▶
- Summary Report ▶





Items p

- 1 of 1



Other Report

MOVEABLE ASSETS | Main DASHBOARD Setup ▾ Purchase ▾ Add Asset ▾ Insurance ▾ Store ▾ Reports ▾ MOF NAROWAL ▾  




Other Asset Report

Sub Category: Asset Title:

Listing

Search

Sr.No.	Sub Category	Asset Title
1	Wall Clock	

Items per page:  **Other Assets**  

- Asset Report
- Issue Report
- Return Report
- Vehicle Report
- Furniture Report
- Goods Report
- Machinery Assets
- Stationary Report
- Auction Report
- Other Report**
- Summary Report

Summer Report

LG Category Report

MOVEABLE ASSETS | Main DASHBOARD Setup ▾ Purchase ▾ Add Asset ▾ Insurance ▾ Store ▾ Reports ▾ MOF NAROWAL ▾ 🔔 ↻

Asset Summary Report

Listing

Search _____

Sr.No.	LG Category	Vehicle	Machinery	Furniture	Electronics	IT Equipment	Other	Total
1	Metropolitan Corporation	0	0	0	0	0	0	0
2	Municipal Corporation	1	1	284	54	22	6	368
3	Municipal Committee	72	126	91	233	88	352	1034
4	District Council	26	21	350	127	19	45	602

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Punjab

Total Data

● Vehicle ● Furniture ● Electrical ● IT Equipment ● Other ● Electronics ● Machinery

Highcharts.com

Category Detail

MOVEABLE ASSETS | Main DASHBOARD Setup ▾ Purchase ▾ Add Asset ▾ Insurance ▾ Store ▾ Reports ▾ MOF NAROWAL ▾  

Asset Category Report

Category





Sub Category

Select Cost

Listing

Search

Sr.No.	Division ↑	District	LG	Category	Sub Category	Number Of Assets	Cost Of Assets
1	Gujranwala	Narowal	Municipal Committee Narowal	Vehicle	Bike	1	50,000
2	Gujranwala	Narowal	Municipal Committee Narowal	Furniture	Office Chairs	1	1,000
3	Gujranwala	Narowal	Municipal Committee Narowal	Electrical Items	UPS	1	1,000
4	Gujranwala	Narowal	Municipal Committee Narowal	IT Equipments	CPU	1	1,000
5	Gujranwala	Narowal	Municipal Committee Narowal	Electronic Items	Air Cooler	1	1,000
6	Gujranwala	Narowal	Municipal Committee Narowal	Stationary	Pencils	1	1,000
7	Gujranwala	Narowal	Municipal Committee Narowal	Machinery	Trolley	1	1,000
8	Gujranwala	Narowal	Municipal Committee Narowal	Other Asset	Wall Clock	1	1,000
9	Gujranwala	Narowal	Municipal Committee Narowal	Animals	Donkey	1	1,000
10	Gujranwala	Narowal	Municipal Committee Narowal	Utility	PTCL Line	1	1,232

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Asset Condition

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Asset Condition Summary Report

Listing

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Sr.No.	Division	District	LG Type	Category	New	Goods	Poor	Discarded
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Division/District Report

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Division/District Report

Select Type

Listing

Sr No.	Division	Category		Cost (M)
1	Bahawalpur	Utility		0.04
2	Bahawalpur	Vehicle		0.58
3	Bahawalpur	Machinery		11.63
4	Faisalabad	Vehicle		62.31
5	Faisalabad	Utility		
6	Faisalabad	Machinery		
7	Faisalabad	Other Asset	1	
8	Faisalabad	Electrical Items	12	
9	Gujranwala	Machinery	9	
10	Gujranwala	Utility	74	
11	Gujranwala	Vehicle	23	
12	Gujranwala	Animals	1	
13	Gujranwala	Electrical Items	4	
14	Gujranwala	IT Equipments	7	
15	Gujranwala	Electronic Items	4	0.49
16	Gujranwala	Other Asset	7	0.23
17	Gujranwala	Furniture	1	0
18	Gujranwala	Stationary	5	0.01
19	Lahore	Utility	51	0
20	Lahore	Vehicle	4	2.64
21	Multan	Electrical Items	62	103.43
22	Multan	Vehicle	61	82.86
23	Multan	Other Asset	243	1.63
24	Multan	Furniture	1,021	10.28
25	Multan	IT Equipments	72	3.26
26	Multan	Machinery	102	191.01
27	Multan	Electronic Items	356	5.49
28	Multan	Utility	328	16.08
29	Rawalpindi	Machinery	66	114.93
30	Rawalpindi	Vehicle	28	26.29
31	Rawalpindi	Electronic Items	22	0.53
32	Rawalpindi	Utility	231	1.38
33	Rawalpindi	Electrical Items	41	33.35
34	Rawalpindi	IT Equipments	33	0.86
35	Rawalpindi	Other Asset	146	2.65
36	Rawalpindi	Stationary	11	0.01
37	Rawalpindi	Furniture	48	0.33
38	Sahiwal	Machinery	9	4.58
39	Sahiwal	Electrical Items	1	0.01
40	Sahiwal	IT Equipments	15	0.73
41	Sahiwal	Electronic Items	11	0.41
42	Sahiwal	Vehicle	11	16.4
43	Sahiwal	Utility	255	22.82
44	Sargodha	IT Equipments	24	0.19
45	Sargodha	Other Asset	6	0.04
46	Sargodha	Electronic Items	58	0.29
47	Sargodha	Furniture	308	0.74
48	Sargodha	Vehicle	2	0.14
Grand Total			4,914	108,237.7

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Asset Transferred Report

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Asset Transferred Report

Category: Sub Category: Asset Title:

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Sr.No.	Category	Sub Category	Asset Title	Asset Tag No	Date	Remarks
No records found						

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Sub Category Report

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Sub Category Report

Category: Sub Category:

Listing

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Sr.No.	Division ↑	District	LG	Sub Category	Assets	Cost Of Assets
1	Gujranwala	Narowal	Municipal Committee Narowal	Bike		
2	Gujranwala	Narowal	Municipal Committee Narowal	Office Chairs		50,000
3	Gujranwala	Narowal	Municipal Committee Narowal	UPS		1,000
4	Gujranwala	Narowal	Municipal Committee Narowal	CPU	1	
5	Gujranwala	Narowal	Municipal Committee Narowal	Air Cooler	1	
6	Gujranwala	Narowal	Municipal Committee Narowal	Pencils	5	
7	Gujranwala	Narowal	Municipal Committee Narowal	Trolley	1	
8	Gujranwala	Narowal	Municipal Committee Narowal	Wall Clock	1	
9	Gujranwala	Narowal	Municipal Committee Narowal	Donkey	1	
10	Gujranwala	Narowal	Municipal Committee Narowal	PTCL Line	1	1,232

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